

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	March 18, 2024
Action Required:	Approval
Presenter:	Llezelle Dugger, Clerk of Court
Staff Contacts:	Llezelle Dugger, Clerk of Court Taylor Harvey-Ryan, Grants Program Manager
Title:	Resolution appropriating funding in the amount of \$21,458 to be received from Library of Virginia Circuit Court Records Preservation Grants Review Board (1 of 2 readings)

Background

The Clerk of Court for the Charlottesville Circuit Court applied for and received a grant from the Library of Virginia (LVA). The LVA Circuit Court Records Preservation (CCRP) Grants Review Board convenes twice each year to evaluate grant applications submitted by Virginia's circuit court clerks and to award grant funds for processing, conserving, securing, and increasing access to circuit court records. The board is part of the Library of Virginia's Circuit Court Records Preservation Program, which was established in 1991 to aid in preserving the records of the Commonwealth's circuit courts.

Discussion

This grant amount will provide vital funding to support the Clerk's efforts to preserve permanent records such as land records, will books, vital records, and court order books covering documents from 1888-1901, 1947-1949, and 1950-1952. Once the project is complete, the historical documents will be in plastic sleeves that allow access to the historical documents without risking continued deterioration of the documents through human touch.

Alignment with City Council's Vision and Strategic Plan

This grant supports the City's Organizational Excellence Strategic Outcome Area and its focus on the deliverance of excellent services to the community.

Community Engagement

This grant will continue our efforts to serve our community through the professional management of records by preserving important legal documents and expanding their availability to the community.

Budgetary Impact

There is no budgetary impact for the City of Charlottesville as the entire project is funded by a state grant.

Recommendation

Staff recommends the approval and appropriation of grant funds.

Alternatives

Council may elect to not accept the funds but an alternative funding source would need to be provided to complete the project.

Attachments

1. CharlottesvilleCity_2024FY-121_ApprovalLetter
2. CCRP Resolution